**Dorchester County Library**

**Board of Trustees Meeting**

**George H. Seago, Jr. Library**

**Summerville, SC**

**Monday March 20, 2023 Minutes**

**7:00PM**

**AGENDA**

1. **Called to Order by Collins, 7:00 pm.**

* Present: Inabinett, Collins, Rutland, Sabine, Antill, Manigault.
* Absent: Leviner, Scipio, Sweatman.
* Guests: Jim Neal, Elizabeth Neal, Rachel Infinger, Sheryl James, Leslie Koller, Yvonne Price, Joanne Gabler.

1. **Public Comments / Announcements / Correspondence**

* Jim Neal addressed the Board with concerns about County Council’s action changing the DCL status from a “Blended Component Unit” to a “Discretely Presented Component Unit”. Mr. Neal expressed worry about the Board’s possible lack of authority over finances and personnel issues of the Library.

Comment accepted by Board with appreciation .

1. **Approval of January 17th, 2023 Meeting Minutes** **as amended (Attached).**

* Motion by Sabine, seconded by Rutland.

1. **Business Department Report (Attached)**

* Monthly YTD Financial Reports.
* Income received as of 03/10/2023 $3,515,766.42.
* Expenses as of 03/10/2023 $5,989,907.78.
* Third and final $1.10 increase making starting paygrade $15.00/hour effective next pay period

Motion by Rutland, seconded by Inabinet.

* Approval of Proposed 2023-2024 Budget for County Council Presentation – (Attached).

1. **Director’s Report (Attached)**

* Various repairs completed (see report for details).
* Staffing – St. George fully staffed; Summerville has openings but applications are in hand; North Charleston Branch positions will begin advertising in April.
* New Facilities.

North Charleston – anticipated Certificate of Occupancy 7/31/23

Oakbrook – site preparation work has begun

Summerville – Designs 75% complete

Strategic Plan – in process (see report for details). Anticipated completion June 2023

* Various meetings attended (see report for details)

1. **Committee Reports**

* Personnel Policy is being reviewed to bring into alignment with County policy

1. **Old Business - None**
2. **New Business**

* Collins signed document regarding the sale of surplus equipment for disposal or sale

1. **Motion to Adjourn by Inabinett, seconded by Sabine 8:15 pm.**