Dorchester County Library

Board of Trustees Meeting

George H. Seago, Jr. Library

Summerville, SC

Monday July 17, 2023

AGENDA

1. Call to Order – 7:03 pm (Bill Collins)
	* Present: Collins, Scipio, Inabinett, Manigault, Antill, Sabine, Sweatmann,
* Absent: Rutland, Leviner
1. Public Comments / Announcements / Correspondence
	* None
2. Approval of May 15th, 2023 Meeting Minutes
	* Motion to amend minutes as follows:
		1. Removal of “Executive Session”
		2. Move notes featured in “F” to own section
	* Motioned by: Sabine
	* Seconded by: Inabinett
	* None opposed
3. Business Department Report
* 2022-2023 Final Monthly/Annual Financial Report
	1. Income Received
	2. Expenditures
	3. Transfer visible
* Discussion of Final 2023-2024 Budget
	1. Machinery + Equipment line anticipate change as county has transferred *expenditures in year 2023*

5. Director’s Report

* Technology
	1. Five systems rolled out to learn
	2. Currently no access to county’s systems
* Budget and Grounds
	1. St. George – Roof drains clogs and reoccurring plumbing issues are being addressed
	2. Summerville – similar occurrence of plumbing and water feeds concerns being addressed
* New Facilities
	1. Summerville Branch – Discussion tabled until location found no public comments until November
	2. North Charleston – on schedule, HVAC unit delayed due to Federal Procurement Act. Ribbon cutting scheduled for Friday August 19th
	3. Oakbrook – on schedule, no changes
* Personnel
	1. St. George – Two to three openings
	2. Summerville – One opening
	3. North Charleston – 1 opening, need 6
* Library Performance
	1. 2022-2023 YTD Statistics distributed *(\* data cut off June 16th due to conversion*)
* Meetings and Attendance
	1. Anthill no longer SCLENDS President
	2. Anthill joined Summerville Rotary

6. Committee Reports - none

7. Old Business

* Meeting with Claire Louder when she returns from vacation to finalize draft of Strategic Plan.
* Will forward the draft of Strategic Plan to Board for any revisions you deem necessary for final adoption.

8. New Business

* Motion raised – Make a one-time payout to Part Time employees who have accrued sick leave prior to July 1st 2023
* Motioned by: Inabinett
* Seconded by: Sabine
* None opposed

9. Adjourn

* Motion to adjourn: Sweatmann
* Seconded: Inabinett
* None opposed
* Adjourned at 8:14pm