Dorchester County Library

Board of Trustees Meeting

George H. Seago, Jr. Library

Summerville, SC

Monday July 17, 2023

AGENDA

1. Call to Order – 7:03 pm (Bill Collins)
   * Present: Collins, Scipio, Inabinett, Manigault, Antill, Sabine, Sweatmann,

* Absent: Rutland, Leviner

1. Public Comments / Announcements / Correspondence
   * None
2. Approval of May 15th, 2023 Meeting Minutes
   * Motion to amend minutes as follows:
     1. Removal of “Executive Session”
     2. Move notes featured in “F” to own section
   * Motioned by: Sabine
   * Seconded by: Inabinett
   * None opposed
3. Business Department Report

* 2022-2023 Final Monthly/Annual Financial Report
  1. Income Received
  2. Expenditures
  3. Transfer visible
* Discussion of Final 2023-2024 Budget
  1. Machinery + Equipment line anticipate change as county has transferred *expenditures in year 2023*

5. Director’s Report

* Technology
  1. Five systems rolled out to learn
  2. Currently no access to county’s systems
* Budget and Grounds
  1. St. George – Roof drains clogs and reoccurring plumbing issues are being addressed
  2. Summerville – similar occurrence of plumbing and water feeds concerns being addressed
* New Facilities
  1. Summerville Branch – Discussion tabled until location found no public comments until November
  2. North Charleston – on schedule, HVAC unit delayed due to Federal Procurement Act. Ribbon cutting scheduled for Friday August 19th
  3. Oakbrook – on schedule, no changes
* Personnel
  1. St. George – Two to three openings
  2. Summerville – One opening
  3. North Charleston – 1 opening, need 6
* Library Performance
  1. 2022-2023 YTD Statistics distributed *(\* data cut off June 16th due to conversion*)
* Meetings and Attendance
  1. Anthill no longer SCLENDS President
  2. Anthill joined Summerville Rotary

6. Committee Reports - none

7. Old Business

* Meeting with Claire Louder when she returns from vacation to finalize draft of Strategic Plan.
* Will forward the draft of Strategic Plan to Board for any revisions you deem necessary for final adoption.

8. New Business

* Motion raised – Make a one-time payout to Part Time employees who have accrued sick leave prior to July 1st 2023
* Motioned by: Inabinett
* Seconded by: Sabine
* None opposed

9. Adjourn

* Motion to adjourn: Sweatmann
* Seconded: Inabinett
* None opposed
* Adjourned at 8:14pm