



GIFT/DONATION AGREEMENT RECEIPT

Received from: _____

Address: _____

Type of Gift: Book(s) Non-print Material Cash/Check Other

Description of Gift(s): (example: 10 paperback books; Check for \$ _____, etc.)

The Library welcomes unrestricted donations of library materials for review. Items are accepted with the understanding that they will be handled to the best interest of the institution. Decisions to add material to the collections, sell material, or to discard them are made on the basis of the Library's collection development policy and needs.

Gifts/donations of money will be handled in accordance with the Library's Gifts and Donations policy.

Although the Library acknowledges the receipt of gifts, it cannot provide assessments of their monetary value.

Received by: _____ Date: _____

I affirm that I am the owner of the materials being donated, and present irrevocably all rights, title, and interest in them.

Donor's Signature: _____ Date: _____