

**Dorchester County Library Board of Trustees
George H. Seago, Jr Library,
Summerville
November 11, 2019, 4 PM**

Present: Warren McCarl, Robert Antill, Beth Sabine, Cassandra Manigault, Keturah Inabinett, Katherine Pemberton, Michelle Leviner and Bill Collins.

Absent: Jane Horton

Guests: Jenn Gleber, Leslie Koller, Kevin Carroll, Donna Underwood.

The meeting was **called to order** by Chairman Collins at 7:00 pm.

Public Comments were received from The Friends of the Summerville Library celebrating the passing of the referendum funding the Library Expansion project and inviting the Board to a reception on November 12th at the Summerville Branch.

Ms. Pemberton moved that **minutes of the September 16, 2019 meeting** be approved as presented, seconded by Ms. Inabinett and passed.

Business Report

- Income as of 10/31/2019 was \$249,056.11, expenses were \$857,390.45. Due to our funding schedule we are operating in the red. The income offset is usually posted after the first of the year.
- As of 11/06, 2019, the auditors were still working on the audit. Presentation to the Board is expected at the January, 2020 meeting.
- The business report was accepted as presented.
- The Board meeting schedule was presented and accepted by the Board.
- County pay raises are expected to be at 4%. Ms. Inabinett moved that the Board approve raises up to 4% following the County's plans. Ms. Pemberton seconded and the motion passed.
- The Library will close December 24, 25, 26, and 27, 2019. The library holiday schedule for 2020 was presented. Dr. McCarl moved that these schedules be approved by the Board. Ms. Sabine seconded and the motion passed.

Directors Report

- Statistics showed a continued increase in traffic and usage.
- Various meetings were attended.
- Leslie Koller was congratulated on her recent addition to the Board of Trustees of the Timrod Library.

Committee Reports

Nominating Committee: Dr. McCarl moved that the following 2020 slate of officers be presented for election:

Bill Collins – Chairman

Warren McCarl – Vice Chairman

Beth Sabine – Secretary

Keturah Inabinett – Treasurer

Ms. Sabine seconded the motion;

Upon asking for nominations from the floor, Katherine Pemberton agreed to run for Secretary.

Dr. McCarl amended his motion to replace Beth Sabine with Katherine Pemberton as Secretary.

Ms. Sabine seconded the amended motion. The motion passed.

New Business

Changes to the Library Computer **Internet Policy** were proposed. Those changes are reflected in the attached edited version. Briefly, the changes removed a section detailing the three levels of internet access and one statement referring to filters provided based on user age. Ms. Sabine moved the amendments to the policy be accepted. Ms. Inabinett seconded and the motion passed.

At 4:49 Ms. Pemberton moved that the Board go into **Executive Session**. At 5:30 the Board came out of Executive Session.

Having no further business, Ms. Sabine moved the meeting be **adjourned**. Dr. McCarl seconded and the motion passed.

At 8:25 pm the motion to **adjourn** the meeting was made by Dr. McCarl. Ms. Inabinett seconded the motion, it passed unanimously.

Next meeting of the Board – March 16, 2020, 7:00 pm at the George H. Seago Library in Summerville.