

Dorchester County Library Board of Trustees

May 17, 2021 – Meeting Minutes

AGENDA

Present: McCarl, Inabinett, Leviner, Sweatman, Rutland, Collins, Sabine

Absent: Manigault

1. Call to Order - 7:01pm

2. Public Comments / Announcements

- a. None

3. Approval of March 15th, 2021 Minutes – (Attached)

- a. Sabine motioned to approve the minutes
- b. McCarl seconded motion
- c. All approved

4. Business Department Report – (Attached)

a. Update on 2021-2022 Budget Proposal

- i. Antill reports that Ms. Manigault's child is extremely ill and she was unable to attend the meeting, so he would do his best to present the Business Report.
- ii. Antill provided business report
 - 1. Reviewed income intake
 - a. Waiting to receive last check for state income (approx.. 70,000)
 - b. Still receiving tax income as collected from real estate taxes
 - 2. Reviewed Expenditures
 - a. Sabine asked why salaries are off budget
 - b. Antill clarified what is listed is what is budgeted for the fiscal year.
 - c. Operating fiscal year ends July 1
 - 3. Funds look good
 - 4. County council approved line items
 - 5. Collins inquired about \$400,000 in misc. expenses and why only \$10,000 spent

6. Antill replied that it was used to be a separate line item but it was changed / moved to a misc. item at the request of the auditor.

5. Director's Report (Attached)

a. Fixed few cosmetic areas in both branches

- i. AC issues in St George

b. New Facilities

- i. Three sites have been selected and 1 currently being considered
 1. On Oakbrook site - found at least 22 graves...
 - a. Will need to work with the County who is using property that holds the graves where a park is supposed to be built.
 - b. Closest grave is about 100 feet from Library site.
 - c. Graves are unmarked and appear to have been there approx. 150 years.
 - d. CPW is giving additional time to investigate (owner of land)
 2. Hwy 78 Site
 - a. County Council in negotiations with Heritage Center on that purchase
 3. On corner of W Richardson and N Maple
 - a. Possible opportunity for Library Board to purchase that land.
 - b. Possible proposed site #4
 - c. Town drew up a site form that the architects have viewed and deemed a viable site
 - d. Sabine and Collins are inquiring if the Library Board didn't pick or know about this site, where did it come from.
 - e. Rutland commented she felt it was a good location
 - f. Antill did not know where the proposal initially came from, but there is a full site plan that originated from county council for additional plans to develop the land.

- g.** Collins reports that the Town already owns the land (purchased the property within the last year and half from a developer)
- h.** Collins expresses concerns that current library location on Trolley Road is in middle of visibility and high traffic, and proposed location on N Maple and Richardson is currently surrounded by woodlands and homes.

- 4.** Sizes and Interior building programs are being finalized with architects/engineers/County Purchasing Staff

c. Personnel

- i.** Part time position open - St. George
- ii.** Part time position open - Summerville

d. Collection / Library Performance

- i.** Year to Date Statistics and Highlights (distributed)
 - 1.** On track to meet last year's numbers for up to 600,000 circulations
 - 2.** If we remain on same track, Library would only be down 10% from 2020 statistics

e. Meetings and Attendance

- i.** SCLENDS - Weekly
- ii.** SCAPLA - Weekly
- iii.** Architect - Weekly
- iv.** Rotary - Weekly
 - 1.** Partnering with the town YMCA to sign up students with library memberships and involving Library bookmobile with summer camps activities.
 - 2.** Partnering to put in a storywalk at Davis-Bailey park in St. George. Trails will have book plates with childrens' book pages every 70 feet or so.
 - 3.** Sponsoring in partnership with the Timrod library, 25 students (25 from Timrod and 25 from Dorchester County Library) to be members of the Dolly Parton library.
 - 4.** Partnership with the arts program for mothers' day.

6. Committee Reports

- a. None

7. Old Business

- a. None

8. New Business

- a. **Consideration of MOU with Summerville Friends of the Library (Attached)**

- i. Mr. Antill requests the board review the document and place it on the agenda to be discussed at the next meeting.

9. Executive Session (If Necessary)

- a. No need for executive session

10. Discussion of Library Locations

- a. Review information under Director's Report (New Facilities)

11. Adjourn - 7:35pm

- a. Inabinett motioned to adjourn
- b. Sabine seconded
- c. All approved