

Dorchester County Library Board of Trustees
George H. Seago Jr Library, Summerville, SC
November 19, 2018, 7 PM

Present: Warren McCarl, Katherine Pemberton, Robert Antill, Eddie Crosby, Beth Sabine, Cassandra Manigault and Keturah Inabinet.

Absent: Bill Collins

Guests: Sherryl James, Jenn Gleber, Leslie Keller

No **public comments** were received or offered.

Minutes approved moved by Eddie seconded Keturah

Business Report –Income as of Oct 31 was \$236,285.07, expenses were \$814,137.07. The report was accepted as presented.

Directors Report

Buildings and Grounds -new equipment functioning well with the exception of one printer being replaced under warranty. Trees to be trimmed, cost below \$2500.00. Evergreen software upgrades have been a challenge but solutions are still being developed. New domain name www.dorchesterlibrary.org has been purchased. Website demo is scheduled for January.

Personnel – New Young Adult/Teen Services Librarian has been hired. Employee Evaluation Form should be evaluated by December.

Collection- Overall increase in circulation of 6.7% noted.

Meetings – Various meetings and events attended.

Committee Reports

Personnel Policy Manual– Review report will be presented at January meeting.

The Nominating Committee was appointed and Dr. McCarl will email nominations before the January meeting for a vote. Slate of nominations to be emailed in advance of the January meeting.

New Business

The 2019 Holiday Schedule was approved by acclamation.

The 2019 Board Meeting Schedule was approved by acclamation.

Amendments to the Personnel Policy should be sent to the Board members by December 30th for a vote at the January meeting.

At 7:57 pm Beth Sabine moved that the Board go into **Executive Session** to discuss recent court decisions. The motion was seconded by Dr. McCarl and passed unanimously. The Executive Session ended at 8:19 pm.

The motion to **adjourn** the meeting was made by Dr. McCarl. Eddie Crosby seconded the motion, it passed unanimously and the meeting was adjourned at 8:23 pm.

The next Board meeting will be held January 28, 2019 at 7:00 pm at the St. George Library.