

Dorchester County Library Board of Trustees
Jennie J, McMahan Library, St. George, SC
June 18, 2018, 7 PM

Present: Warren McCarl, Robert Antill, Bill Collins, Keturah Inabinett and Katherine Pemberton.

Absent: Beth Sabine, Andrew Gentry and Eddie Crosby.

Guests Present were: Cassandra Manigault and Sherryl James.

The meeting was called to order by Mr. Collins at 7:05 pm and guests were welcomed.

The floor was opened for public comment. No comments were offered.

Minutes from the March 26th 2018 Board Meeting were reviewed. Dr. McCarl moved that minutes be accepted as written. Ms. Inabinett seconded and the motion passed unanimously.

Highlights from the Business Department Report were:

- As of 05/31/2018 income was \$3,667,357.23 with reconciled expenses through 5/31/2018 of \$2,271,310.91.
- Purchase of a 2018 Chevy Equinox to replace the 2006 Dodge Minivan using South Carolina State Lottery Money.

Highlights from the Director Report included:

- Review of buildings and grounds status included photos of the completed fence across the rear of the Summerville Branch. Door hardware needed to be in compliance with the fire code.
- Photos of the new Library vehicle were presented. Identifying magnets to be ordered.
- A catastrophic failure of an air conditioning unit within the Computer Server Room forced Director Antill to replace this unit using monies previously earmarked for an air conditioning unit at the Summerville location. The Summerville air conditioning unit will be replaced upon the receipt of three (3) quotes and, if necessary, Board approval.
- Reported that St. George Branch was fully staffed and Summerville branch will be fully staffed within two weeks.
- New staff welcomed: Diana DiSilva, Maxlin Bridge, and Jodi Lightfoot. Ms. Patricia Goodall, promoted from part-time Library Aide to part-time LAI.
- Annual statistics to be presented at the July 2018 meeting. General discussion of statistics ensued. General discussion about population expansion across Dorchester County.

- Review and Board Approval of New Library Technology Plan, 2018-2021. General discussion of the Technology Plan and the steps to attain the achievement of goals. Ms. Pemberton moved to approve the Technology Plan and Dr. McCarl seconded the motion which passed unanimously.

Committee Reports:

- The Personnel Committee Update – Director Antill assured committee members that they would receive the newly edited no later than close of business 6/22/2018.

New Business:

- Discussion about the Lawsuit
- Discussion of County Salary Survey and 2% raises across the Board and Library Salary Scale

Adjournment – Dr. McCarl motions and Ms. Inabinett seconds the motion which passed unanimously.

Next meeting is scheduled for July 16, 2018, 7:00 pm at the Summerville Library.